



# Southern Lehigh School District

## Board of School Directors Meeting

August 9, 2010

The first regular monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:43 p.m. on the above date (August 9, 2010) at Southern Lehigh High School, Center Valley, PA.

PRESENT: Dimmig, Eddinger, McLoughlin, Miracle, Mohr, Quigley, Stelts

ABSENT: Gunkle, Hayes

OTHERS: Liberati, Christman, Snell, Guerriere, Bartholomew, Kennedy, Takacs, Lewis, Jordan, Bergey, Andrulevich, Giarratana, Yu, Siegfried, Donahue, McGinty, Limpar, Harakal, and approximately 0 other members of the community.

### **OPENING PROCEDURES**

Mr. Eddinger led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

### **APPROVAL OF MINUTES**

**MOVED BY** Stelts and **2<sup>ND</sup> BY** Miracle to approve the minutes of the July 12, 2010 meeting as copied and distributed to all Board members as amended for Act 93 salaries for 2010-11.

Minutes of  
7/12/2010 as  
amended for  
Act 93 salaries  
for 2010-11

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Gunkle, Hayes**

### **VISITORS**

### **CONSENT AGENDA**

**MOVED BY** Quigley and **2<sup>ND</sup> BY** Miracle to approve the **CONSENT AGENDA** items as follows -

Approve the bills list dated August 9, 2010 showing paid bills in the amount of \$301,537.79 and bills to be paid in the amount of \$301,537.79 for a total amount of \$1,282,987.97 for the General Fund, and bills to be paid in the amount of \$2,348.26 for the Construction Fund;

Approval of  
Bills

Approve the Treasurer's Report and the Investment Report for the month of July, 2010;

Approve  
Treasurer's  
Report &  
Investment  
Report

Accept the resignation of the following staff -

Nancy Williamson Hooke, Grade 3 Teacher, Lower Milford Elementary School, effective August 6, 2010. Mrs. Williamson Hooke has been an employee of the district for 16 years;

Accept  
resignation-  
Williamson  
Hooke

Approve the following student teacher placement -

Cynthia Smigo, Elementary Education, DeSales University, with Nicholas Weaver, Southern Lehigh Intermediate School from September 7, 2010 to October 22, 2010;

Approve  
student  
teacher  
placement-  
Smigo

Approve the following mentors at a stipend of \$700.00 for the 2010-2011 school year -

Erika Filbert as a mentor for *Victoria Butz*

Donna Gaugler as a mentor for *Megan Hallman*

Fran Werkheiser\*\* as a mentor for *Cynthia Romero*

Karen Ryan\*\* as a mentor for *Cynthia Romero*

Amy Bausher as a mentor for *Amber Swiatocha*

Margaret Mays as a mentor for *Kimberly Mills*

Tara Walter as a mentor for *Yu Qingchu*;

Approve  
mentors for  
the 2010-2011  
school year-  
Filbert,  
Gaugler,  
Werkheiser\*\*,  
Ryan\*\*,  
Bausher,  
Mays, Walter

\*\*Shared position and stipend

Approve additional unpaid day (9/23/10)-Bromfield

Approve an additional unpaid day for Erin Bromfield on September 23, 2010 in conjunction with her earlier request of unpaid leave approved at the June 28, 2010 Board meeting for September 24, 2010 through October 1, 2010 and April 19, 2011;

Approve substitute for the 2010-2011 school year-Krick

Approve the following substitute for the 2010-2011 school year -

Samantha Krick, Substitute Instructional Assistant, at an hourly rate of \$15.89;

Accept resignation-Klucsarits, Krick, Grida, Lynch

Accept the resignation of the following staff -

Francine Klucsarits, Instructional Assistant (3 hour), Hopewell Elementary School, effective July 28, 2010

Samantha Krick, Instructional Assistant (7 hour), Hopewell Elementary School, effective August 19, 2010

Laura Grida, Instructional Assistant (3 hour), Southern Lehigh Intermediate School, effective July 19, 2010

Judith Lynch, Playground/Cafeteria Monitor, Southern Lehigh Intermediate School, effective August 4, 2010. Ms. Lynch's position will be filled through the expansion of other Monitors' hours;

Approve the reduction of regularly scheduled hours for Part-time EIT Secretary from 4.5 to 4 hours per day-Hogman

Approve the reduction of regularly scheduled hours of Jody Hogman, Part-time EIT Office Secretary from 4.5 hours per day to 4 hours per day;

Approve the following staff for the 2010-2011 school year -

Melinda Watkins, Instructional Assistant (6 hour), Southern Lehigh Intermediate School, 1<sup>st</sup> semester, at an hourly rate of \$15.89, effective August 31, 2010. Mrs. Watkins will fill the position of Megan Hallman who will be a long-term substitute teacher at Southern Lehigh Intermediate School.

Carrie Gofberg, Technology Facilitator, Lower Milford Elementary School, at an hourly rate of \$18.33. Ms. Gofberg will fill the vacant position of *Elizabeth Tate* who is transferring to Southern Lehigh Intermediate School to fill the position created with the resignation of *Austin Benner*.

Jody Hogman, Part-time Athletic Office Secretary (4 hour), at an hourly salary of \$15.82, effective July 23, 2010. Mrs. Hogman will fill the vacant position created with the resignation of *Leslie Hoke*;

Approve staff for the 2010-2011 school year-Watkins, Gofberg, Hogman

Approve unpaid leave of the following staff -

Diane Price, Cafeteria Worker, Southern Lehigh High School, from September 28, 2010 through Friday, October 8, 2010;

Approve unpaid leave-Price

Approve the change of resignation date of Leslie Hoke from July 8, 2010 to July 15, 2010;

Approve change of resignation date-Hoke

Accept the resignation of Karen Fairclough, Assistant Field Hockey Coach, effective August 3, 2010;

Accept resignation for Asst. Field Hockey Coach-Fairclough

Approve the following coaches for the 2010-2011 school year -

Kristen Linhart Assistant Volleyball \$1,080.00\*\*  
\*\**This is one third of the \$3,240.00 stipend for this position shared with Donald West, Sr.*

Stephen Sroka Assistant Football \$2,793.00\*\*  
\*\**This position will be shared as a fifty/fifty split of the \$5,586.00 stipend with Douglas Sherman.*

Jodie Elstner\*\* MS Assistant Girls Volleyball \$1,620.00  
\*\**Pending receipt of required documentation;*

Approve coaches for the 2010-2011 school year-Linhart, Sroka, Elstner

Approve the following subject area leader appointments for the 2010-11 school year, subject to and contingent upon the Southern Lehigh Education Association's ratification of the Memorandum of Agreement entitled *Subject Area and Other Educational Leader Compensation* -

Pamela Kuntzman Language Arts, K-3

Donna Gaugler Language Arts, 4-6

Heather Toto Language Arts, 7-8

Jeffrey Hershey Language Arts, 9-12

Approve subject area leaders for the 2010-2011 school year-Kuntzman, Gaugler, Toto, Hershey

<u>Dale Beltzner</u>	Mathematics, K-6
<u>Christopher Strobl</u>	Mathematics, 7-8
<u>Justina Viola</u>	Mathematics, 9-12
<u>Maria Ramunni</u>	Social Studies, K-6
<u>Peter Orr</u>	Social Studies, 7-8
<u>Thomas Beaupre</u>	Social Studies, 9-12
<u>Mary Orlando</u>	Science, K-6
<u>David Marchek</u>	Science, 7-8
<u>Joseph Helinski</u>	Science, 9-12
<u>Bonnie Organski</u>	Business/Computers, K-12**
<u>JoAnn Peralta</u>	Business/Computers, K-12**
<u>Douglas Bolasky</u>	Music, K-12
<u>Joan Ligon</u>	World Language, K-12
<u>Anne Sikorski-Schneider</u>	Art, K-12
<u>Megan Dellegrotti</u>	Health/PE/Driver Ed, K-12
<u>Richard Colelli</u>	Technology/Education, K-12
<u>Heidi Schiavone</u>	Library, K-12
<u>Anne Snell</u>	Family Consumer Science, K-12**
<u>Linda Gross</u>	Family Consumer Science, K-12**

Cont.  
approve  
subject area  
leaders for  
the 2010-  
2011 school  
year-  
Beltzner,  
Strobl,  
Viola,  
Ramunni,  
Orr,  
Beaupre,  
Orlando,  
Marchek,  
Helinski,  
Organski,  
Peralta,  
Bolasky,  
Ligon,  
Sikorski-  
Schneider,  
Dellegrotti,  
Colelli,  
Schiavone,  
Snell, Gross

*\*\*This is a shared position and stipend.*

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Gunkle, Hayes**

### **CURRICULUM/STUDENT AND STAFF ACTIVITIES**

Mrs. Siegfried, Dr. Donahue, Mr. McGinty and Ms. Limpar reported on student and staff activities at the High School, Middle School, Intermediate School, and the elementary schools.

#### High School report –

- Summer Transition program started today and will run all week this week for incoming 9<sup>th</sup> graders. There are 25 students enrolled in the program.
- Junior Paul Thom placed fourth nationally, in the 3D Engineering CAD Animation competition, at the June Technology Student Association's National Conference held in Baltimore, Maryland. Paul placed fourth out of 41 other students. Students from 42 states qualified for this event.

#### Middle School report –

- Welcome to Ms. Yu, who will serve as the Middle School teacher of Chinese in 2010-2011
- Chinese Camp will be hosted at the Middle School the week of August 16.
- Penn State Writing Camp 7/19-7/30
- Orientation for Incoming 7<sup>th</sup> grade and New Students: 9/2
- Parent Coffee: 9/10
- Patriot Day: 9/10
- Open House: 9/21

#### Intermediate School report –

- Students are currently being scheduled into Powerschool for 5<sup>th</sup>/ 6<sup>th</sup> grade, 4<sup>th</sup> to come shortly.
- Met with IU staff to discuss changes in the appearance of the report card and potential concerns with Powerschool.
- Extended school year students have completed their work at the intermediate school and looking forward to their return in September.
- Mary Palmer and her staff have completed their work on the instructional side of the IS and teachers now have unlimited access to their rooms.

- Location of the partial hospitalization class has been finalized and the room is now prepared.
- 4<sup>th</sup> grade orientation is scheduled for Thursday, September 2nd.

Elementary schools –

- Supplies are arriving and being dispersed. The buildings are beginning to shine with fresh coats of wax.
- Hiring of Instructional assistants is being finalized.
- Handbooks are being updated and opening day agendas are being put together for student orientations and first day faculty meetings.

The School Board and the Administration welcomed and introduced Yu Qingchu, Chinese Scholar Teacher to the community. Ms. Yu showed a personal video about herself and her qualifications. She was presented gifts from the School District.

MOTION  
WITHDRAWN  
to approve the  
IS  
Parent/Student  
Handbook for  
the 2010-2011  
school year

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Quigley to approve the Intermediate School Parent/Student Handbook for the 2010-2011 school year.

There was Board discussion that the handbook should be reviewed by the Education Committee prior to Board approval. The motion was withdrawn by Miracle and Quigley.

Approve SLHS  
Cheerleading  
Team to attend  
Pine Forest  
Cheerleading  
Camp

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Quigley to approve the Southern Lehigh High School Cheerleading Team to attend the Pine Forest Cheerleading Camp, Olyphant, PA, August 15, 2010 through August 18, 2010.

**VOICE VOTE: “YES” – Unanimous – Motion Carried**  
**ABSENT: Gunkle, Hayes**

**BUSINESS AND FINANCE**

Chris Gibbons attended the Board meeting and provided the School Board with an update on a potential refunding of bond issue Series A of 2002. Mr. Gibbons explained that under current market conditions, the refunding of Series A of 2002 would yield a 3.82% present value savings as a percent of refunded principal, taking into consideration the costs of refunding. He also noted that because of the District’s excellent bond rating, municipal bond insurance costs of approximately \$60,000 would not be incurred.

Approve  
authorization  
for Concord  
Public  
Financial  
Advisors, Inc.  
to conduct a  
bond sale for  
the advance  
refunding of  
GOB Series A  
of 2002

**MOVED BY** Miracle and **2<sup>ND</sup> BY** McLoughlin to approve authorization for Concord Public Financial Advisors, Inc. to conduct a bond sale for the advance refunding of GOB Series A of 2002 with a minimum of 3.5% present value savings as a percent of refunded principal.

**VOICE VOTE: “YES” – Unanimous – Motion Carried**  
**ABSENT: Gunkle, Hayes**

Approve  
extending the  
current  
contract with  
St. Luke’s  
Sports  
Medicine  
Practice for a  
period of 3  
years with fee  
adjustments

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Stelts to approve extending the current contract with St. Luke’s Sports Medicine Practice (enclosed) for a period of three (3) years subject to the following fee adjustments -

Physical examinations: from \$7.50 to \$7.75 (2010-11); \$8.00 (2011-12); \$8.25 (2012-13)

Attendance at games: \$175 (2010-11); \$200 (2011-12); \$200(2012-13)

**VOICE VOTE: “YES” – Unanimous – Motion Carried**  
**ABSENT: Gunkle, Hayes**

Approve  
adoption of  
enclosed list of  
ala carte prices  
and a  
continuation of  
the current  
Type A lunch  
prices

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Stelts to approve adoption of the enclosed list of ala carte prices and a continuation of the current Type A lunch prices for elementary (\$2.35), secondary (\$2.65), and adult (\$4.00). This was the second consecutive year that the District had not increased lunch prices. This had been made possible by some significant cost containment measures led by better utilization of joint purchasing contracts for food and other supplies (see enclosed list). Several ala carte items were selected for price increases to reflect product costs. Those items are highlighted on the enclosed list. Lastly, a newly developed catering brochure is also enclosed for information purposes.

**VOICE VOTE: “YES” – Unanimous – Motion Carried**  
**ABSENT: Gunkle, Hayes**

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Stelts to approve the enclosed contract with Lawlace Consulting LLC for \$5,500 for investment advisory services for the 2010-11 year. There is no increase in the fee from the annual amount for the 2009-10 year. In addition to the lengthy quarterly reports that are received by the Administration, Mr. Lawlace has provided the School Board with a brief report that is also enclosed. The update addresses the current market and interest rate environment and provides some information about safety of public funds and the current status of the banking industry.

Approve contract with Lawlace Consulting LLC for the 2010-11 year

**VOICE VOTE: “YES” – Unanimous – Motion Carried**  
**ABSENT: Gunkle, Hayes**

Approve continuation of waiving the \$75 annual fee for membership in the fitness center for community emergency services personnel & District employees

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Stelts to approve continuation of the practice of waiving the \$75 annual fee for membership in the fitness center for community emergency services personnel and District employees.

**VOICE VOTE: “YES” – Unanimous – Motion Carried**  
**ABSENT: Gunkle, Hayes**

**MOVED BY** Quigley and **2<sup>ND</sup> BY** Miracle to approve waiving the \$75 annual fee for membership in the fitness center to all residents of the Southern Lehigh School District for the 2010-2011 school year.

Approve waiving the \$75 annual fee for membership in the fitness center for all residents of the SLSD for the 2010-2011 school year

**VOICE VOTE: “YES” – Unanimous – Motion Carried**  
**ABSENT: Gunkle, Hayes**

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Stelts to approve PlanCon Part H: Project Financing for the New Elementary School (Intermediate School), Project #3281. This PlanCon Part H is for GOB Series of 2002A that was used to start the Intermediate School construction project. Previous PlanCon H's have been submitted to PDE for GOB Series of 2006AA and GOB Series of 2008 that were used to complete the construction project.

Approve PlanCon Part H: Project Financing for the Intermediate School, Project #3281

**VOICE VOTE: “YES” – Unanimous – Motion Carried**  
**ABSENT: Gunkle, Hayes**

**SUPPORT SERVICES**

**MOVED BY** Stelts and **2<sup>ND</sup> BY** Miracle to approve the Primary Student Transportation Program for the 2010-2011 school year in accordance with 22 PA Code 23.4 et.al. Documentation includes the following:

Approve the Primary Student Transportation Program for the 2010-2011 school year

- Bus routes
- Bus stop listing
- Student alpha roster
- Vehicle listing for First Student Transit
- First Student driver listing and required certifications

Individual contracted carrier contracts for specialized transportation will be submitted for Board approval as contracts are completed.

The Administration requests the authority to make such adjustments throughout the year to routes, students or vehicle assignments or to bus stops as necessary to accommodate changes in student or school program assignment, residence changes, system improvements, safety concerns or system efficiency.

**VOICE VOTE: “YES” – Unanimous – Motion Carried**  
**ABSENT: Gunkle, Hayes**

*For Information Only:* The Administration reviewed district photography services for senior portraits, class photos, yearbooks, sports events and extracurricular activities. Christmas City Studios was selected to provide photography services for the 2010-2011 school year.

**PERSONNEL**

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Stelts to approve the following staff for the 2010-2011 school year (*pending receipt of required documentation*) -

Approve staff for the 2010-2011 school year-Butz

Victoria Butz, Long-Term Substitute (Category E), Title 1 Teacher, Southern Lehigh Intermediate School, at Bachelor's +30, Step 14, an annual salary (pro-rated) of \$46,185, effective August 24, 2010. Mrs. Butz will fill the position of

Cont. Approve  
staff for the  
2010-2011  
school year-  
Mills, Hallman,  
Dex,  
Swiatocha, Ott,  
Romero

Erika Filbert who is transferring to the Middle School during the childrearing leave of Rochelle Hufgard.

Kimberly Mills, Long-Term Substitute (Category E), 1<sup>st</sup> Semester, Grade 1 Teacher, Liberty Bell Elementary School, at Master's, Step 14, an annual salary (pro-rated) of \$52,079, effective August 24, 2010. Ms. Mills will fill the position during the childrearing leave of Tara Collins.

Megan Hallman, Long-Term Substitute (Category E), 1<sup>st</sup> Semester, Grade 6 Teacher, Southern Lehigh Intermediate School, at Master's, Step 14, an annual salary (pro-rated) of \$52,079, effective August 24, 2010. Mrs. Hallman will fill the position during the reassignment of Maria Ramunni to the Middle School.

Lisa Dex, Long-Term Substitute (Category E), Grade 1 Teacher, Lower Milford Elementary School, at Bachelor's, Step 13, an annual salary (pro-rated) of \$44,140, effective August 31, 2010. Ms. Dex will fill the position during the childrearing leave of Kristin Haupt.

Amber Swiatocha, Long-Term Substitute (Category E), English Teacher, Southern Lehigh High School, at Bachelor's, Step 14, an annual salary of \$43,743, effective August 24, 2010. Ms. Swiatocha will fill the position during the childrearing leave of Jessica Gordon.

Nicole Ott, Grade 4 Teacher, Southern Lehigh Intermediate School, at Bachelor's +15, Step 7, an annual salary of \$49,365, effective August 31, 2010. Mrs. Ott will fill the vacant position due to the transfer of Christopher Bonsall to Lower Milford Elementary School to fill the vacant position created with the resignation of Nancy Williamson.

Cynthia Romero, Spanish Immersion Teacher, Southern Lehigh Intermediate School, at Bachelor's, Step 8, an annual salary of \$47,333, effective August 24, 2010. Ms. Romero will fill the vacant position created with the resignation of Teresa Bohlsen.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Gunkle, Hayes**

The School  
Board  
acknowledged  
attainment of  
tenure at the  
completion of  
the 2009-2010  
school year-  
Beitler,  
Breisch,  
Bromfield,  
Collins,  
Flannery,  
Haupt, Harries,  
Mack, Miller,  
Schrader,  
Vogl, Walker,  
Weaver, Woolf

The School Board acknowledged attainment of tenure at the completion of the 2009-2010 school year for the following staff -

Ian Beitler, Gifted Teacher, High School

Joseph Breisch, Technology Coach, High School

Erin Bromfield, Math Teacher, High School

Tara Collins, Grade 1 Teacher, Liberty Bell

Kate Flannery, Grade 7 & 8 Teacher, Middle School

Ryan Haupt, Math Teacher, High School

Rebecca Harries, School Psychologist, Middle School

Kate Mack, Language Arts Teacher, High School

Matthew Miller, Learning Support Teacher, High School

Stephen Schrader, Health, Physical Ed & Driver Ed, High School

Julia Vogl, Learning Support, Intermediate School

Holly Walker, Language Arts, Middle School

Nicholas Weaver, Math & Science Teacher, Intermediate School

Rebecca Woolf, Grade 1 Teacher, Liberty Bell

**REPORTS**

**Superintendent's Report**

Mr. Liberati reported –

- The District is now in the middle of the hiring process for the 2010-11 school year.
- Carbon Lehigh Intermediate Unit asked James Snell to be in a promotional video.

Facilities Report

Mr. Liberati gave the following report –

- Support staff has been doing a phenomenal job getting everything in place for the start of school.
- The west driveway at the Middle School has been repaved.
- He has had talks with Bob Breslin, Architect, about Administration Building options.

**OLD BUSINESS**

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Stelts to approve a second and final reading of the following policy -

Approve 2<sup>nd</sup> and final reading of policy #906

#906 Community: *Public Complaints*

**VOICE VOTE: “YES” – Unanimous – Motion Carried**  
**ABSENT: Gunkle, Hayes**

**NEW BUSINESS**

**MOVED BY** Dimmig and **2<sup>ND</sup> BY** Stelts to adopt a Board driven process to provide budget parameters to the Administration by September 15, 2010 on building the 2011-12 budget.

Adopt a Board driven process to provide budget parameters to the Administration on building the 2011-12 budget

**VOICE VOTE: “YES” – Unanimous – Motion Carried**  
**ABSENT: Gunkle, Hayes**

**VISITORS**

The Board took a brief recess at 9:44 p.m.

The Board met in executive session at 9:49 p.m.

The meeting reconvened at 10:00 p.m.

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Dimmig to authorize Attorney Steven Miller to prepare settlement agreement documents for the Lutron tax assessment appeals. The settlement proposes a \$30 million fair market value for the three (3) Lutron parcels under appeal based on the assumption that both parties can agree to an equitable distribution of taxable assessed value between and among the three parcels.

Authorize Atty. Steven Miller to prepare settlement agreement documents for the Lutron tax assessment appeals

**VOICE VOTE: “YES” – Unanimous – Motion Carried**  
**ABSENT: Gunkle, Hayes**

**ADJOURNMENT**

ADJOURNMENT

**MOVED BY** Quigley and **2<sup>ND</sup> BY** Eddinger to adjourn the meeting.

**VOICE VOTE: “YES” - Unanimous - Motion Carried**  
**ABSENT: Gunkle, Hayes**

The meeting was adjourned at 10:04 p.m.

**ATTEST:** \_\_\_\_\_ Board Secretary